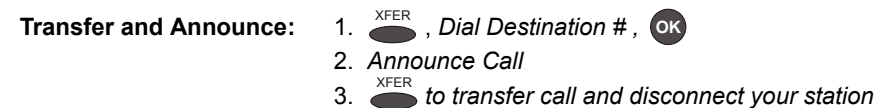
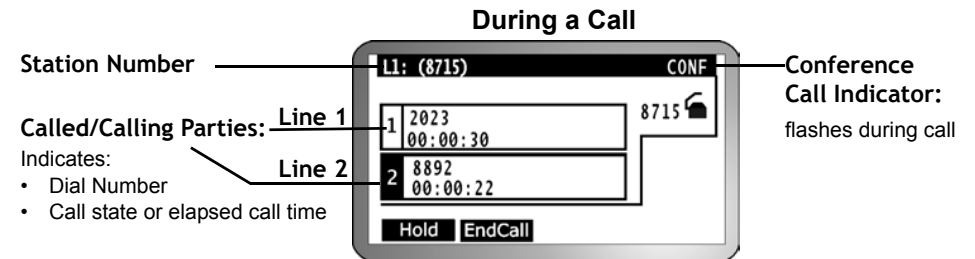


## Making and Receiving Calls

Dialing Method	Procedure
Dialing a Number	Dial number, <b>OK</b>
Speed Dial	SPKR <b>SPD</b> , Enter SPD access #, <b>OK</b>
Phone Book (DIR)	DIR, Enter Phone Book access #, <b>OK</b> <b>Dial</b> or DIR <b>Dial</b>
Call Log	<b>CallLog</b> , Choose List Type, Navigate to dial number in list, <b>Dial</b>
Answer Call	<b>Answer</b> or <b>SPKR</b> or Lift Handset
Reject Call	<b>Reject</b>




## Using this Guide



> Navigate to the required item and press **OK**.



**Save** Press the left arrow a few times until you reach the "Quit Confirm" screen. Navigate up/down to select Yes and press **OK**.  
or  
Press **SPKR** twice and return to idle after automatic save.

For a complete description of the phone and its feature operations, see the **T207S and T208S Telephone User Guide**.

## Configuring Phone Features

These items may also be programmed from your PC by browsing to the phone's IP address. To view the phone's IP Address: **Config > 5.Info >**  until you reach: **IP Address**. Username default=user or your extension number. Password default=1111

Auto Answer	<b>Config &gt; 8.Auto Answer &gt; On/Off &gt; Save</b>
Blocking List - Add Number	<b>Config &gt; 16.Blocking List &gt;</b>  ... (to choose access#), <b>Edit</b> , <b>Enter Dial #</b> , <b>OK</b> , <b>Save</b>
Blocking List - Remove Number	<b>Config &gt; 16.Blocking List &gt;</b>  ... (to choose access#), <b>Del</b> , <b>OK</b> , <b>Save</b>
Call Forward All	<b>Config &gt; 7.Call Forward &gt; 1.Always Forward &gt; 1.Toggle &gt; On/Off &gt; 2.Forward Number &gt; Enter Destination #</b> , <b>OK</b> , <b>Save</b>
Call Forward Busy	<b>Config &gt; 7.Call Forward &gt; 2.On Busy Forward &gt; 1.Toggle &gt; On/Off &gt; 2.Forward Number &gt; Enter Destination #</b> , <b>OK</b> , <b>Save</b>
Call Forward No Answer	<b>Config &gt; 7.Call Forward &gt; 3.No Answer Forward &gt; 1.Toggle &gt; On/Off &gt; 2.Forward Number &gt; Enter Destination #</b> , <b>OK</b> > <b>3.No Answer Timer &gt; Enter Time in Seconds</b> , <b>OK</b> , <b>Save</b>
Do Not Disturb	<b>Config &gt; 6.DND &gt; On/Off &gt; Save</b>

Phone Book	<ol style="list-style-type: none"> <li><b>Config &gt; 12.Phone Book &gt;</b></li> <li><b>Dial phone book access #</b>, <b>OK</b> <b>or</b>  ... (to choose access#),</li> <li><b>Edit</b>, choose one of the following to edit: <ul style="list-style-type: none"> <li><b>Name</b>, <b>Enter Phone Book Contact name from dial pad</b>, <b>OK</b></li> <li><b>Number</b>, <b>Enter Dial #</b>, <b>OK</b></li> <li><b>Ring</b>, <b>Enter Ring Type #</b>, <b>OK</b></li> </ul> </li> <li><b>Save</b></li> </ol> <div style="border: 1px solid red; padding: 2px; margin-top: 5px;"> <p><b>Tip!</b> Enter phone book <i>Name</i> in order to view name instead of dial number for incoming calls.</p> </div>
Phone Lock	<b>Config &gt; 9.Phone Lock &gt; On/Off &gt; Save</b>
Phone UnLock	Enter PIN Code (1111 = default), <b>OK</b>
Programmable Buttons: Speed Dial Type	<b>Config &gt; 14.Program Button &gt; Buttonx &gt; Button Type &gt; Speed Dial &gt; Button Speed Dial &gt; Enter Dial #</b> , <b>OK</b> , <b>Save</b>
Speed Dial Numbers (SPD)	<b>Config &gt; 13.Speed Dial &gt;</b>  ... (to choose SPD access#) > <b>Edit</b> , <b>Enter Dial #</b> , <b>OK</b> , <b>Save</b>